



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution

Lokanayak Omeo Kumar Das College

- Name of the Head of the institution
- Designation
- Does the institution function from its own campus?

Dr. Sukdev Adhikari

Principal

Yes

- Phone no./Alternate phone no.

- Mobile No:

7002277812

- Registered e-mail

lokdcollge.444@rediffmail.com

- Alternate e-mail

iqaclokdc@gmail.com

- Address

**Vill.- Mitham Bengali, P. O. -
Dhekiajuli, District: Sonitpur**

- City/Town

Dhekiajuli

- State/UT

Assam

- Pin Code

784110

2.Institutional status

- Affiliated / Constitution Colleges

Affiliated

- Type of Institution

Co-education

- Location

Rural

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **Gauhati University**
- Name of the IQAC Coordinator **Dr. Jyotshna Baruah**
- Phone No. **9435118906**
- Alternate phone No.
- Mobile **6000608784**
- IQAC e-mail address **iqaclokdc@gmail.com**
- Alternate e-mail address

3. Website address (Web link of the AQAR (Previous Academic Year))

<https://lokdcollge.ac.in/aqar/>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://lokdcollge.ac.in/academic-calendar/>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	76.00	2004	04/11/2004	03/11/2009
Cycle 2	B+	2.53	2021	14/12/2021	13/12/2026

6. Date of Establishment of IQAC

10/10/2010

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional 1	RMSA	RMSA	2023-24	45,213/-
Institutional 1	Drive against Superstition	ASTEC	2023-24	1,00,000/-
Institutional 1	Workshop/Seminar	ICSSR	2023-24	36,000/-
Institutional 1	Workshop	ASTEC	2023-24	80,000/-

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9. No. of IQAC meetings held during the year **4**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

10. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

Introduction of Add on Courses.

Organized workshop on Folk Dance (Eight Days).

Conducted Energy Audit.

Organized Career Counselling Programme on Civil Services Examination.

Installation of New Interactive panels in Classrooms.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Meeting with different stakeholder	Conducted
Induction programme for freshers	Conducted
To continue with an effective Mentoring system	Mentoring streamlined
To conduct Energy Audit	Energy Audit was done by TRCATS
Community outreach programme in adopted villages	Conducted successfully

13. Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	21/10/2024

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	Lokanayak Omeo Kumar Das College
• Name of the Head of the institution	Dr. Sukdev Adhikari
• Designation	Principal
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4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://lokdcollge.ac.in/academic-calendar/

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Name	Date of meeting(s)
Governing Body	21/10/2024

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23	23/02/2024

15. Multidisciplinary / interdisciplinary

Lokanayak Omeo Kumar Das College established to provide access to higher education aspirants from multi-ethnic community the institution offers access of higher education to a large number of students coming from interior places and mostly from economically disadvantaged group. The college is a multi-disciplinary institution offering Science, Arts and Commerce Stream. The institution provides platforms for NCC, NSS, RRC, ECO Club, Climate cell for giving a wide spectrum of learning exposure and also for enhancing academic capability and employability. Students from all disciplines get the opportunity of excelling in these platforms through varied learning exercises which are truly multidisciplinary in nature. Besides regular teaching, the institution provides learning facilities of distance mode through the study centres of IDOL (G.U) and KKHSOU.

Those who cannot afford regular mode, drop outs, employed people having intent for higher education, students with academic gap get an opportunity of higher learning through these study centres. The learners of these centres can opt for any program without consideration of Arts, Science or Commerce background. Getting familiarized with NEP 2020 is one of the priorities of each H.E. Institution. Amidst Covid pandemic the college organized a webinar on NEP as a preliminary step. IQAC has chalked out a plan to gear up for future challenge of NEP. An orientation program and lecture program for teachers and students have already been organized with an idea to orient teachers and students towards multi-disciplinary education. Keeping in tune with the philosophy of NEP the institution is moving towards a more multi-disciplinary approach. The existing CBCS provided for a multidisciplinary program but students preferred traditional combinations. Right now FYUGP program in line with NEP had been introduced and the learners are being imparted multi-disciplinary courses along with the remaining CBCS students. With the available resources the institution is planning to introduce four need based vocational certificate courses in near future. Value based education will be made an integral part of the curriculum to develop a deep sense of respect towards the fundamental duties, global well being as per the curriculum provided by the affiliating university.

16.Academic bank of credits (ABC):

In line with the National Education Policy (NEP), which advocates a multidisciplinary approach and greater flexibility in learning, the college will facilitate students' ability to store their academic credits in the ABC system. With the support of Gauhati University's developed mechanism, students will have the flexibility to pursue higher education in a supportive environment. Lokanayak Omeo Kumar Das College, affiliated with Gauhati University, follows the university's rules and regulations. As per the University initiative for implementing Academic Bank of Credit (ABC) already students are getting acclimatized with the process of registering in ABC portal. The college aims to digitize the credits earned by students, enabling them to benefit from multiple entries and exits in their academic pursuits.

17.Skill development:

With a forward-looking long-term vision to transform higher education ecosystem in India skill development has been incorporated. Larger objective behind this has been to develop

holistic individual, imparting identified set of skills and values at the higher level of learning, keeping in view this larger objective and as per curriculum framework designed by affiliating university the institution introduced such skill development courses, that suits the particular need of the locality as well as the emerging avenues of employment. Soft skills would constitute a focused area of learning in this regard. 21st century requirement of education calls for a notion of knowledge of many arts, value-based education as well as skills to fulfill the need of emerging employment avenues. India's long tradition of holistic and multidisciplinary learning defines good education as knowledge of 64 Kalas pertaining to not only fine arts, scientific, professional as well as soft skills. In tune with the spirit of NEP, FYUGP program introduced in 2023-24 academic session the institution started offering 19 skill development courses across disciplines. Each of the department in college is offering skill Courses some of which were developed by the department itself A judicious integration of humanities and science would result in positive learning outcome, increased creativity and innovation, critical thinking, problem solving ability, team spirit sense of a social responsibility and moral awareness. This approach of education would lead to in depth learning and mastery of curricula across fields, sense of social responsibility in a general inclusive and enjoyable learning environment.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

India could boost of a rich repository of traditional knowledge tracing back to the days of ancient university of Nalanda or Takshashila. This very Indian origin liberal art are now being brought back to Indian education system through NEP. Affiliating university while preparing the curriculum framework for U.G program focused on teaching in Modern Indian Language, rich and varied elements of Indian culture, some of which are already being offered using online course. Students will have options to choose from Indian language. Multiplicity of language and culture in India carry a rich repository of knowledge system contained in ancient texts. This extensive literature speaks of multidisciplinary learning system practiced in universities like Nalanda. NEP 2020 emphasizes on learning language and culture from a wide range through online course ..Right from 2023-24 academic session Indian knowledge system has been incorporated in the curriculum of FYUGP followed by the affiliating university . This integration will make students understand the knowledge

system rooted in India and constitute part of a holistic education . Members of the teaching faculty of the institution have been attending NEP Orientation and Sensitization Program being conducted by MMTC of various universities . This program comprises a strong component of IKS . Already a paper on Indian Knowledge System has been introduced by the affiliating university in 2023. In this manner the institution has been imparting Indian Knowledge System to students to make them familiar with the great repository of knowledge ranging from scientific to philosophical .

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Entire NEP emphasizes on conceptual understanding, critical thinking, ability decision making, innovation, imparting human and constitutional values, life skills, residence. Curricular frame work has been designed in such a manner to develop all capacities of human being, AEC, SEC, multi disciplinary learning experience. Curriculum framework is designed to make learning outcome based. Entire learning experience of a student invariably would lead to the attainment of defined outcome.

20.Distance education/online education:

Pandemic necessitated a new mode of learning. Changing situations demanded alternative mode of education in place of conventional learning. Taking cognizance of this NEP 2020 explained possibilities of online learning, its potential, as well as risk which is technology driven. Meticulously prepared pilot projects were carried out to assess benefits of online learning. Optimum utilization digital platforms and ICT initiatives of educational institutions is another focused area of NEP. Prior to the implementation of NEP its challenges were discussed through webinar organized by the institution. Access to online learning must ensure equitability another requirement for online education provision of training to enable teachers to be effective online educators. Herein pedagogical changes, different approach for online assessment, conducting exam along with handling network and power disruption are some of the challenges of online education. LOKD College while experiencing pandemic engaged its teaching faculties in imparting online education. Despite the challenges of online education NEP envisages a blended mode of learning that facilitates experiential learning as well as learning at a convenient pace using digital platform. Distance education provides a wide range of flexibility in terms of enrolling in program as well as learning at own pace. Distance education provides learning opportunity for working people who

are pines for higher education. One can opt for distance education for capability enhancement also. A key focus of the National Education Policy (NEP) is distance education, aimed at expanding access to quality higher education. In line with this, LOKD College has continued to offer education through distance learning, utilizing its existing study centers under the Gauhati University Centre for Distance and Online Education (GUCDOE), formerly known as the Institute of Distance and Open Learning (IDOL) and the Post Graduate Correspondence School (PGCS). Additionally, the college operates a study center for Krishna Kanta Handiqui State Open University (KKHSOU).

Extended Profile

1.Programme

1.1

624

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1

2198

Number of students during the year

File Description	Documents
Data Template	View File

2.2

521

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3

609

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic3.1 **44**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 **48**

Number of Sanctioned posts during the year

File Description	Documents
Data Template	View File

4.Institution4.1 **33**

Total number of Classrooms and Seminar halls

4.2 **1,44,23,361/-**

Total expenditure excluding salary during the year (INR in lakhs)

4.3 **45**

Total number of computers on campus for academic purposes

Part B**CURRICULAR ASPECTS****1.1 - Curricular Planning and Implementation**

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

For the effective implementation of the curriculum, the institution has a well-planned delivery system. It is done with utmost sincerity with the primal objective of reaching out to the student community through an elaborate system. The institution aims to provide the best possible educational experience for

students, and this is achieved through a comprehensive framework that includes a carefully designed academic calendar, departmental initiatives, and a set routine.

The college emphasizes timely syllabus completion, and to support this, departments organize fieldwork, study tours, guest lectures, and other relevant activities that enhance learning. To help students prepare for final examinations, regular sessional exams are conducted by each department. This approach ensures continuous assessment and effective learning.

The college engages temporary, part-time, and contractual teachers when necessary to maintain a balanced workload and ensure the completion of the syllabus. Additionally, faculty members are encouraged to participate in faculty development programs to enhance their teaching skills. Each department creates a flexible teaching plan at the start of the academic session, which is shared with students. The grading and evaluation process under the semester system is communicated clearly in classrooms and through official notifications. The Academic Committee monitors the timely completion of the syllabus and ensures the smooth functioning of academic activities.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic committee of the institution prepares academic calendar before the commencement of the session. While preparing the academic calendar university academic calendar is strictly complied with. Conduct of sessional examination, seminar, workshop, awareness programme and other related matters are meticulously planned. At the beginning of the session staff meeting is convened and tentative planning of the session ahead is discussed. Internal examination is conducted by a committee.

CIE is done for monitoring the progression of each student through sessional examination, class test, home assignment, seminar paper presentation etc. Academic Committee as part of their assigned responsibility chalks out a detailed plan for sessional

examination and prepares a routine. Each department set question papers and submit to the examination committee and accordingly examination is held as per the central routine prepared. Once the examination is over evaluation is done by the departments. Evaluated answer scripts are shown to the students so that they get to know about the mistakes committed. How these mistakes could be rectified are discussed in the class. Structure of a broad question and the proper way of presenting an answer with key word and sentences, length are suggested.

Each department having project work briefs students about the assigned work and guide them continuously. Some departments resort to methods like research paper presentation etc. for continuous monitoring of the progress of students. Hence, the institution prepares mechanism and procedures and it is strictly adhered to for CIE.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented****39**

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)****1**

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**67****1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year****67**

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Higher Education plays an extremely important role in promoting human as well as societal wellbeing. Curriculum design and modification is the domain of the affiliating University and the above-mentioned issues are addressed at various levels of the UG programme.

Considering the 21st century requirements curriculum is prepared to develop thoughtful, creative individuals developing character ingraining ethical/constitutional values, scientific temper and 21st century capabilities. With these aims NEP2020 was implemented from 2023-24 academic session and accordingly the affiliating University designed a new curriculum framework as per UGC guidelines. While preparing the curriculum personal accomplishment and enlightenment, constructive public engagement and productive contribution to the society has been accorded utmost priority.

Gender, Environment and sustainability, human values and professional ethics are integrated into the curriculum across disciplines as enabling factors to develop socially conscious, knowledgeable and skilled individuals.

Apart from this, the institution pays attention to the above-mentioned issues through varied activities inside and outside the campus.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

12

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships**449**

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above
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File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://lokcollege.ac.in/wp-content/uploads/2024/12/Feedback-Analysis-Action-Taken-Report-on-DRS-2023-24.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1030

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

272

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Academic committee comprising of the senior College teachers reviews the admission process and student profile annually. The College follows the Academic Calendar provided by the parent University. However as per need minor changes are done to enable effective implementation of the Calendar.

At the commencement of the session the departments adopt multiple ways to assess the students' needs in terms of knowledge and skills. For example, the students with major subjects are provided with orientation programmes by the faculty members. Library and internet facilities which the department provides are also highlighted for the students to make optimum use of the facilities during course of their study. The College follows a student centric approach while imparting education. Based on the responses of the students during their regular class hours, personal advice is provided to students individually and collectively. Remedial classes are organized by the departments where the slow learners are provided with additional guidance to enable them to cope with their difficulties.

The advance learners are identified through their response inside the class room, their level of queries, their interest to move beyond the prescribed text of their syllabus, their performance in test and assignments etc.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2198	45

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

LOKD College offers a variety of learning experiences designed to impart knowledge, skills, and human values to students.

Experiential Learning: The college emphasizes practical, hands-on learning through study tours, projects, and assignments, which are mandatory across all streams. Students visit institutions of higher learning, laboratories, industries, and PSUs, providing them with real-world insights.

Participative Learning: Students are actively encouraged to engage in participative learning. Various competitions, including debates, extempore speeches, and story-writing, are held during the annual college week, helping students build confidence and enhance their learning. The college also organizes programs like World Environment Day, Yoga Day, cleanliness drives. These initiatives raise awareness about social responsibility and environmental sustainability. Furthermore, entrepreneurship awareness programs targeting village women aim to foster economic empowerment.

NCC and Outreach: The college's vibrant NCC wing organizes awareness and outreach activities, mainly in rural areas, fostering leadership, discipline, and social engagement among students.

Problem-Solving Skills: Students are encouraged to organize seminars and participate in project work, assignments, and group activities that develop critical problem-solving skills, communication, team spirit, and time management. These opportunities prepare students for real-world challenges by enhancing their ability to work collaboratively and effectively.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institution fosters an academic environment that prioritizes student-centered learning, aiming to enhance both short-term and long-term educational goals. Each academic session begins with departments creating detailed plans and programs designed to improve the teaching-learning experience. The college is committed to ensuring that teaching methods remain dynamic and engaging, with a focus on the needs of both students and faculty.

LOKD College is equipped with modern academic infrastructure, including six ICT-enabled classrooms, computers, and projectors, to facilitate technology-assisted learning. Recognizing the growing dependence on ICT in education, the college has made significant strides to integrate these tools into its teaching practices. New ICT classroom has been added to the existing infrastructure.

The institution has since taken further steps to encourage faculty development in ICT use. Teachers have been motivated to participate in ICT training workshops, and some now incorporate PowerPoint presentations, short video clips, and learning modules into their lessons. Platforms like YouTube and Google Classroom are also being utilized for content delivery. While the adoption of ICT in teaching is still in its early stages, the institution is steadily progressing in this direction, continuously enhancing the learning experience for both students and faculty.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)**2.3.3.1 - Number of mentors****45**

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year****45**

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year****20**

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

794

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

At the beginning of each academic session, students are briefed about their course structure and the evaluation process by their teachers. The evaluation system is explained in detail, and after internal exams, students are shown their answer scripts during class hours. This allows them to identify mistakes and rectify them. Teachers emphasize the importance of answering questions precisely and to the point, advising students on the expected length on the basis of the marks. It's often observed that students tend to provide redundant information that affect their scores. Teachers aim to help students understand that improper responses can impact their academic performance and in turn career prospects.

The college follows both formative and summative evaluation methods to assess students. Formative evaluation includes class tests, assignments, seminars, practical exams, and field reports, while summative evaluation focuses on internal tests and university exams. Teachers regularly collect student feedback to

address learning challenges and reform their teaching methods.

Internal assessments, including tests, quizzes, group discussions, and seminars, monitor student progress. Results are posted on departmental notice boards, and faculty provide individualized feedback and remedial measures on one-to-one basis. Attendance for internal assessments is mandatory, ensuring compliance. The Academic and Examination Committees regularly review the evaluation process to enhance student progress.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

At the beginning of each academic session, students are informed about the evaluation process, which is explained in detail by their respective teachers. While the university conducts the examination system, the responsibility for internal evaluation lies with the U.G. colleges. Each department follows a defined procedure for internal assessments, and students are notified about these assessments through departmental notice boards.

The college employs both formative and summative evaluation methods to assess students' progress across all programs. Formative assessments include class tests, assignments, field trip reports, seminars, and practical exams. Teachers also collect student feedback during classes to solve their academic issues for making the teaching more student friendly.

To monitor student progress, the college conducts internal examinations, and results are displayed on departmental notice boards. Faculty members review student performance, providing feedback and suggesting remedial measures. The evaluation process helps assess learning objectives and informs academic planning.

Students can register grievances related to evaluations, and internal assessment marks are uploaded to the university website with printed copies maintained in departments. Any major issues, such as missing marks in final results, are promptly addressed by the examination cell, ensuring quick resolution with university involvement. Teachers assist students in these matters as needed.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Each course in every program has clearly defined Course Outcomes (COs), which specify the desired level of understanding, conceptual knowledge, and skills students are expected to acquire by the end of the course. These COs, along with Program Outcomes (POs), are integral components of the curriculum prepared by Gauhati University, the sole authority for curriculum design and modifications for FYUGP programs. The COs and POs are predetermined and included in the curriculum, which is made available on the university's website.

At the start of each academic session, departments orient students about the COs and POs of their respective courses. This briefing is conducted by teachers at the departmental level to ensure students understand the objectives and outcomes of their courses. FYUGP PO and CO were conveyed to the students through induction programme organized.

Students and faculty have easy access to the syllabus and COs/POs through the institutional website, with hard copies available in each department. The university's website and the college's website are key platforms for disseminating this information. In addition to online communication, these matters are discussed in Academic Committee meetings and briefed to students in classrooms, ensuring everyone is aligned with the program and course goals. COs are also reflected in the results declared after each semester examination.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://lokcollege.ac.in/program-outcomes-and-course-outcomes/
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution follows a clearly defined mechanism to measure the attainment of Program Outcomes (POs), Course Outcomes (COs), and Program Specific Outcomes (PSOs) at the end of every course or programme. Both formative and summative methods are employed to evaluate COs and POs. The university provides a framework for measuring attainment. While measuring the attainment is concerned scope of every course is clearly defined for Arts, Science & Commerce programme and within that scope it is measured.

Attainment of CO for newly introduced FYUGP common courses like MDC, SEC, VAC are evaluated in the institution applying both internal assessment method as well as end semester examination.

The evaluation includes internal assessments, project work, field studies, departmental seminars, practical exams, and more. In the Science stream, outcomes are measured through both theory and practical exams. The attainment of COs is measured at the end of each semester, and outcomes are reflected through practical and theory exams, with results expressed in CGPA points and percentages. Methods like field trips, project presentations, and group discussions further assess student attainment. These evaluations inform future teaching and learning strategies.

The institution strives for continuous quality improvement by regularly evaluating outcomes, ensuring higher education remains accessible. Alumni progression, including further studies or employment, serves as an indirect measure of CO and PO attainment, helping the institution refine its methods and goals.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://lokdcollge.ac.in/program-outcomes-and-course-outcomes/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

481

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://lokdcollge.ac.in/wp-content/uploads/2024/12/Results-and-Details-of-Student-Satisfactory-Survey-SSS-2023-24.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

2

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year**3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

4

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

19

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities are mostly carried out in the form of awareness program, blood donation camp, tree plantation, cleanliness drive, workshop in nearby schools, health camp etc. as part of the institution's larger goal of reaching out to the society.

Some of the extension activities:

1. Mass Cleanliness Drive, Swacchata hi Seva (Sramdaan) was organized by Lokanayak Omeo Kumar Das College NSS unit in association with College NCC and Dhekiajuli Municipal Board (DMB) as part of the celebration of 154th birth anniversary of Mahatma Gandhi in ward no. 5 & 6 under DMB on 01/10/2023.

2. Department of English carried out a series of activities under the program "Back to the Basics" in 'Dewcharan Barhoi LP School' and 'Dhekiajuli Nagar Nimna Buniyadi Bidyalaya' from 20/12/2023 to 17/05/2024.
3. Social Science Forum, Colloquium of LOKD College conducted a seven days workshop on fine arts entitled "Shabiye Poharai Jeevan" at 'Dewcharan Barhoi LP School' from 06/10/2023 to 12/10/2023
4. Carried out a local river cleaning drive and 49 cadets enthusiastically participated in cleaning the eastern bank of the river Dhirai near ASTC bus stand, Dhekiajuli on 12/09/2023.
5. NCC cadets along with Dhekiajuli Municipal Board staff conducted a cleanliness drive on both sides of NH-15 and collected huge dump of garbage for proper disposal on 15/9/2023.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/

YRC etc., during the year**13**

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year****568**

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year****0**

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities,

industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Lokanayak Omeo Kumar Das College is the only institution of higher education with Arts, Science and Commerce streams covering a large domain that comprises of four legislative assembly constituencies. The institution has adequate facilities for teaching-learning viz. class rooms, laboratories, computing equipment etc.

At the beginning of its academic journey, some of the nearby tea gardens make significant contribution towards infrastructure development. As the institution evolved out of the consistent endeavour of a group of educational enthusiasts, there was an urgent need for infrastructure and tea gardens were approached for this.

In greater Dhekiajuli area there are many tea gardens owned by reputed companies of India and MNCs and some of them made significant contribution towards the institution. Two of the old buildings of our College were constructed from donations made by some of the nearby tea gardens for the greater interest of the students coming from their gardens. For instance, the present administrative building is a contribution of Dhekiajuli Tea Estate (1990).

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

LOKD College has a suitable ambience for academic, sports and cultural development of the students with the following facilities available in the college premises.

- A spacious Sport Complex since the establishment of the College having an area of about 15,800 sq. metre including a basketball court and an Indoor Stadium. The playground is regularly used for football, volleyball, cricket and other outdoor games.

- Indoor stadium having an area of about 768 sq. meter set up in the year 2015 is being regularly used for badminton and table tennis.

- A multi-gym with sophisticated equipments with an area of about 500 sq. feet was inaugurated in the year 2016. As of now, it is being regularly used by the students, teachers and office staff of the College for physical fitness.

- An auditorium was established in the year 2005 having an area of about 6000 sq. feet. It is used for different cultural activities including fresher's social and annual College week activities, various meetings, admission purposes, yoga etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

9

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**9**

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)****82**

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

Throughout, the years from the date of establishment the library has registered consistent growth in terms of books, journals, periodicals with recently added e-resources as well as infrastructure. The well furnished spacious central library has separate reading section for boys, girls and teachers. The library has a collection of 28453 books. Library has subscription of seven journals. Moreover books and e-journals are subscribed through membership under N List programme by paying annual membership of fee of 5900/-. This has enabled library users to access this huge consortium of 6,000 journals, 31,35,000 eBooks on wide range of

disciplines. This service is facilitated through user ID and password.

Library was partially automated through ILMS software, SOUL with version 2.0, in 2016. College library helps create a learning environment providing facilities for teachers and students with user friendly accessibility. Library has Online Public Access Catalogue to help ease the process of searching books. Three sets of computers and two printers are currently available in the library for public access.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

41

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution has a computer lab with 20 computers. In addition, there are 10 computers for administrative works including admission, scholarship, salary, perks etc. along with 01 computer in each of the department for departmental works. Most of the computers are equipped with Intel dual core processor with OS Windows 7 and Windows 10. Computers of the computer lab and those, which are used for administrative purposes are connected with BSNL Broadband internet access where the LAN is connected with 2 mbps bandwidth. From the year 2017 the College campus is facilitated with Jio internet Wi-Fi having capacity of 50 mbps. Now all the departments as well as students can avail Jio Wi-Fi facility. The Internet facilities are further strengthened by installing Jio lease line facility. The college has subscription to institutional digital repository N-LIST e-resource software programme, which is maintained by INFLIBNET. The library software is updated to SOUL 2.0.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

45

File Description	Documents
Upload any additional information	View File
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

21

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities in the institution. Botany, Chemistry, Geography, Physics, Zoology and Education department of the college have their own laboratory. The maintenance of the departmental equipment and laboratory is done by a bearer.

The institution has a library committee comprising of senior faculty members. As regards maintenance of library regular up gradation of accession of books, cataloging is done using SOUL software, version 2.0 as well as preservation, distribution and consequently collection are done by library staff under the supervision of librarian.

The college has owned an indoor stadium with accommodation capacity of Two hundred fifty seats. The provision of outdoor sport facilities includes a grass pitch for various games such as Football, Cricket, Volleyball, Kabaddi, and a Basket ball court. The college also has a modern Gymnasium with a full time instructor.

Classrooms are maintained by academic committee headed by Vice Principal assisted by the academic committee and support staff of the College.

Boy's Common Room, Girls' Common Room, Students' Union office and NCC offices are maintained by students themselves under supervision of respective secretaries and senior cadets. The hostel property is maintained by hostel committee.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**1747**

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year****0**

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

E. none of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

4

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

29

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

3

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college has a student representative body known as LOKD College Student's Union. Student representatives are elected by the students as per the guidelines of a written constitution. The recommendations of the Lyngdoh Committee are strictly adhered to conduct the Student's Union election. The body consists of 13 elected members including President and Vice President.

The Students' Union, an integral part of the institution for the efficient and smooth functioning of academic as well as the various activities acts like a bridge between the students and the

authority to convey different needs and grievances of the students to the authority. The Students' Union conducts programs like annual sports, freshmen social, cultural and literary activities as well as various festivals including national festivals in the institution under the supervision of respective teacher-in charge.

Students are also engaged in preparation of departmental wall magazine, seminar, extension activities etc. The following are some of the committees, which represent the Student community:

1. IQAC
2. Disciplinary Committee
3. Internal Complaints Committee
4. College Magazine Editorial Board
5. Hostel Mess Committee
6. Anti Ragging Committee
7. Sexual Harassment Redressal Cell
8. Student Union, etc.

File Description	Documents
Paste link for additional information	https://lokdcollge.ac.in/cells-and-committees/
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

48

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Lokanayak Omeo Kumar Das College Alumni Association, established in 2004, held its inaugural general meeting on August 22nd of that year. To ensure smooth operations, the Association has formulated a set of by-laws. It has also developed a mechanism for voluntary contributions and donations to benefit its alma mater. Since its inception, the Association has made significant contributions, even if not on a large scale. All contributions are subject to rigorous audits, with audited reports presented at the annual general body meetings. As per the resolutions taken at these meetings, steps will be initiated to register the Association under the Societies Act of 1861.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: Make a centre of excellence for higher education in a rural set-up of ethnic domain.

Mission:

(i) To produce quality human recourses essential/useful in every walk of life.

(ii) To cater to the need of higher education for the aspirants of this vast-domain with multi-ethnic community.

(iii) To reach out to the marginalized section by creating awareness for higher education.

(iv) Use our untapped resources for self-sustenance.

(v) Create a milieu and launching platform in culture and sports.

(vi) To establish and boost-up a linkage with the pre-higher education set-up.

LOKD College in a rural setup, being the only HE institute in between Kharupetia College (55 km to the west) and Tezpur (35 km to the East) has already been entrusted the responsibility of holistic development concerning the need of the society. Making higher education accessible to the aspirants being its mission the institution thrives to realize this dream. The institution organizes different activities to instill zeal for higher education in the younger students. The governance of the institution is reflective of the ideas embedded in the mission statement. The principal, being the implementing authority, spearheads the leadership in the policy statement and action plans for fulfillment of the state mission.

File Description	Documents
Paste link for additional information	https://lokdcollge.ac.in/mission and vision/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

To ensure a suitable academic environment the institution accords priority on decentralization and participative management.

Governing Body, formed with representative as per guidelines of Directorate of Higher Education (Assam) is a hierarchical structure and comprises of university nominee, guardian member, teacher's representative etc. Principal acts as the secretary is the implementing authority with the financial power in general. In design and implementation of its quality policy and plans, IQAC plays the most pivotal role. As per suggestion from IQAC, various committees are formed and assigned with specific tasks by principal. Construction committee, purchase committee, etc are some examples in formulating and implementation of quality policy and plans involving finance.

LOKD College Teachers Unit functions in the most democratic manner and any issues concerning teachers, students and office are resolved amicably. Committees formed by IQAC with specific responsibilities are indicator of decentralization.

One exemplar of decentralization in the institution is the conduction of student union election. For the purpose, an election committee is appointed wherein Principal is the chief election officer. The committee comprises of a returning officer and other members. They are entrusted with responsibilities like observer, scrutinizer, counting in charge etc. All members of the teaching staff, non-teaching staff are involved for the conduct of election.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Governing body as the management authority of Lokanayak Omeo Kumar Das College in consultation with the stake holders formulates strategic plan and executes it through Principal & Secretary of G.B. The construction and purchasing committee executes the plan taken up by G.B. pertaining to construction work.

The institution accords utmost priority to academic planning and most of the vital decisions regarding education are elaborately discussed in Governing Body and three important resolutions regarding augmentation of Academic Infrastructure (Installation of Interactive Panel), opening of bank account for Add on course and introduction of ITEP for enhancing employability were taken and executed. For ITEP proposal from the institution has already been sent and acknowledged. This perspective plan for ITEP will be completed hopefully within a year or two.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Governing Body is the apex body of administration and management. Constituted as per the guideline of the government of Assam, G.B. through Principal who acts as the secretary monitors the overall functioning of the institution.

Admission Committee, Academic Committee, Examination Committee, Budget Committee etc. work under the supervision of the Principal and work as facilitator.

The student union of the institution is elected through a democratic process conducted as per the constitution of the student union. It is a 13 member body with portfolios like G.S,

A.G.S, secretary of indoor and outdoor games, debate and symposium, magazine etc. and teacher-in-charge is attached against each portfolio. Student union conducts various activities and acts as bridge between the students and the authority.

Issues of Grievances and complaints are addressed by the existing mechanism comprising of Internal Complaint Committee and Grievance Redressal cell. Complaint box is kept at a visible place so that students can drop their complaints.

Examination related grievances are forwarded to the affiliating university for Redressal in a time bound manner. The institution strictly adheres to the rules and regulation of U.G.C, Gauhati University and government of Assam as far as recruitment is concerned and service rules are strictly adhered to. IQAC plays a significant role in overall quality management of the institution.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://lokdcollge.ac.in/governing-body/
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has a number of welfare measures for the teaching and non-teaching staff. All permanent employees can avail benefits from the following schemes.

Different welfare measures available for teaching and non-teaching staff are as follows:

1. **Group Insurance:** The benefit of Group Insurance Policy of Government of Assam for its employees is available to all teaching and non-teaching staff of the College.

2. **General Provident Fund (GPF):** All teachers and employees who have joined service before Feb.2005 can avail benefit of GPF scheme of Government of Assam.

3. **Pension:** Teachers and staff of the College are eligible to draw pension as per Government rule.

4. **Gratuity:** As per state Government rules all teachers and employees enjoy gratuity after the super annulations of service.

5. **Medical allowance:** All teachers and employees of the College are eligible to draw medical allowance monthly as per Government rule.

Welfare fund: The College has a welfare fund for teachers namely Teacher's Kalyan Puji. This fund is managed by a committee of teachers nominated by teachers unit. Secretary and President of the fund is selected from the members of the teachers unit.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

11

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has a mechanism of appraisal for teaching and non-teaching staff comprising of annual confidential report (ACR), UGC regulation, directives of the Govt. of Assam through DHE and student feedback.

Annual confidential report of all the employees given by the head of the institution constitutes an important part of the appraisal system. While forwarding the ACR of faculty members principal maintains confidentiality providing the required information. Similarly, ACR for the non-teaching staff is also given by the principal and forwarded to the higher authority for consideration. UGC regulations 2010 and subsequent amendments pertaining to promotion of teachers are followed by the institution. Teacher's performance in academic and extra-curricular activities is measured through weightage (score) given as specified in PBAS proforma for promotion under CAS. IQAC thoroughly verifies scores in all the criteria for the members of the teaching staff and place the proposal before the departmental promotion committee. Finally governing body approves the same and forwards to the department of higher education (DHE). As far as the nonteaching staff is concerned authority sends ACR to the DHE for consideration in promotion proposal. Students' feedback is another parameter for determining appraisal system of teaching and non-teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution has an effective two tier mechanism for auditing the accounts i.e. internal and external audit system. Audit objections are addressed and met up effectively by the Accounts Branch.

The institution's Accounts Branch deals with all financial transactions, employees' salary, budgeting etc. that comes under its domain. Financial aids from agencies like UGC, DBT& State Govt. are managed by this Branch. The accounts of the college under different heads are audited by Chartered Accountant regularly as per Government rules. The internal audit is done in our institution as recommended by the Governing Body and it is completed till 2022 to 2023.

External audit is carried out by Assam State Government auditor usually as per their convenience. Government auditor examines all the accounts that come under its purview and submit report. Government auditors submit audit report after examining all the accounts. State Government audit of the institution for the financial years from 1st April 2017 to 31st March 2024 is under process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college is include under section 2(f) and 12B of the U.G.C. Act 1956 and accordingly receives grants from Government of Assam and other Schemes. Under free waiver scheme of the government of Assam, BPL students get free admission and college receives reimbursement of admission fee. For infrastructure augmentation college receives grant from the state government and are utilized as per government procedure. From the state government the college receives various grants like RMSA (DC office) grant for maintenance of toilet. Grant for girls common room renovation in government and provincialised colleges, excursion grant under EBSB etc. are some examples of funds received by the institution under college development fund. Funds received are properly utilized for infrastructure development, maintenance etc through construction and purchasing committee under Governing Body's supervision. The institution adopts transparent procedure for utilization and mobilization of funds as per guidelines of Government and funding agencies.

The institution receives research project grant, seminar grant etc. from ICHR, ICSSR etc.

The College maintains its accounts in three banks namely SBI, Dhekiajuli branch; Indian Bank, Dhekiajuli branch and Apex Bank, Dhekiajuli branch. The Governing Body of the College approves all the expenditures and utilization certificates.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) of Lokanayak Omeo Kumar Das College was formed in 2010. The present IQAC was reconstituted with 14 members as per NAAC guideline. The IQAC has been functioning with supervisory power to put forward suggestions and guidelines for quality improvement of the college.

The IQAC has activated various bodies, cell and committees of the College to initiate activities in respective areas. For instance women cell, ICC, Sexual Harassment Redressal Cell carry out specific works as guided by IQAC. All important records about the overall performance of teachers for instance R.C, O.P, S.T.C, F.I.P and Year wise publication of teaching faculties are systematically recorded by IQAC. Promotion proposals under CAS are verified by IQAC and forwarded to departmental promotion committee.

The IQAC collects feedback, faculty appraisal report from the faculties and inputs from the departments of the college to ensure quality improvement.

Another significant aspect of IQAC initiative is to institutionalize proper documentation at all levels of administration and academics. As a result of this documentation process has become more systematic.

Moreover extension activities are carried out under the supervision of IQAC keeping in view the mission of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC conducts periodic reviews of teaching-learning processes, structures, methodologies, and institutional operations through regular meetings. Various committees, including the Examination Committee, Principal, and Coordinator of Academic Committee, analyze these processes with the IQAC Coordinator at the start of the academic session. The Academic Committee assesses all departmental academic activities and regularly discusses academic issues and challenges. The IQAC organizes the 'Deeksharambh'(Induction programme), where students are introduced to the curriculum, course outcomes (CO), program outcomes (PO), examinations, and college rules and regulations. At the start of each year, IQAC assigns mentor-mentee pairs to all departments. It verifies annual plans for classes held, syllabi covered, internal examinations conducted, and teaching diaries. IQAC also conducts periodic reviews of administrative functioning. Feedback is collected and grievances are addressed by the Grievance Redressal Cell formed by IQAC. Overall, IQAC ensures continuous improvement in academic and administrative processes through structured reviews, analysis, and regular interactions with various committees, providing a comprehensive approach to maintaining and enhancing institutional quality and effectiveness.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s)

A. All of the above

Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES
7.1 - Institutional Values and Social Responsibilities
7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The curriculum includes several subjects that address gender issues, promoting awareness and understanding. In English, the SEC course "Gender Essence" explores the concept of gender, its complexities, and introduces students to gender realities. In History, the course "History of India (Up to 1206 CE)" (HIS010104) discusses social structures with gender implications. Another course, "Social Formation and Cultural Patterns of the Ancient and Medieval World" (HIS040204), examines feudal social structures, incorporating a gender dimension. "Social and Economic History of India (Up to 1206 CE)" (HIS040104) highlights gender relations as a key focus. Additionally, the 1st Semester Multidisciplinary Course "Makers of Modern Assam" examines gender issues within the context of colonial social structures.

The institution is committed to creating a gender-friendly environment by prioritizing the safety, security, and well-being of all students and staff, fostering a supportive and inclusive atmosphere.

The campus is equipped with 24/7 CCTV surveillance, and a Discipline Committee and Internal Complaint Committee address gender issues. Night patrolling, caretaker services for the girls' hostel, and a Day Care center for staff wards ensure safety.

Counseling services, mentor-mentee support, grievance redressal, and gender sensitization programs are provided.

File Description	Documents
Annual gender sensitization action plan	https://lokdcollge.ac.in/wp-content/uploads/2024/12/7.1.1-Annual-Gender-Sensitization-action-plan-2023-24.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://lokdcollge.ac.in/wp-content/uploads/2024/12/7.1.1-Specific-facilities-provided-for-Women.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management: - For management of Solid Waste our institution has an arrangement made officially with the Dhekiajuli Municipality Board for collecting Solid Waste Materials. The Municipality Board collects waste from time to time i.e. every week.

Compost pits: - The institute generates lots of organic wastes. For proper disposal of bio-degradable waste generated in the campus there are pits and bins installed at various points. Plastics waste glass waste and degradable wastes are segregated in separate bins. Organic waste are used for the college vermi compost plant.

Chemical waste management: - Hazardous Chemicals are not used in the laboratories of the institution. Chemical wastes generated in the laboratories are managed through absorption system in soak pit.

E- Waste :- The E-Wastes are stored in the office block for disposal in future.

Liquid Waste Management: As far as the Liquid Waste is concerned the institution has well laid out sewage, which makes its way into the drainage system.

Our institution pays due attention to the health and hygiene issues of students and all employee. Hence for disposal of biomedical waste, the institution has installed vending machine and incinerators in Girls' Hostel, Girls lavatory and staff lavatory.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://lokdcollge.ac.in/wp-content/uploads/2024/12/7.1.3.pdf
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1.Restricted entry of automobiles 2.Use of Bicycles/ Battery powered vehicles 3.Pedestrian Friendly pathways 4.Ban on use of Plastic 5.landscaping with trees and plants	
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	C. Any 2 of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution has been shouldering the responsibility of imparting values of tolerance, harmony and inclusiveness to its students.

Student Union, LOKD College observes Saraswati Puja and all the students irrespective of religion join the festivity on the occasion.

Observation and celebration of different events like Tithi of Srimanta Sankardev, Gandhi Jayanti, Silpi Divas, (Death anniversary of Jyoti Prasad Agarwala), National Unity Day help promote an environment of mutual respect and tolerance in the institution.

College Foundation day is observed every year to commemorate all those people who contributed towards establishing this institution. On the death anniversary of Omeo Kumar Das memorial lecture is organized each year (23rd January).

Mother tongue day is observed on 21st February in the institution to promote linguistic and cultural diversity.

Annual College week is another event wherein the cultural diversity of the students get manifested in the colourful cultural elements of different communities displayed through various competitions.

Constitution day (26th November) is observed with the prime objective of making student aware of the values of tolerance and inclusiveness.

The prime focus behind the observance of these festivals and commemorative days is to instill in students the values of tolerance, mutual respect and the great diversity of India.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

LOKD College organizes various activities to inculcate constitutional values, rights, and responsibilities among students and employees. Republic Day and Independence Day are celebrated with great enthusiasm to highlight the sacrifices of freedom fighters and the constitution-making process. Events include quizzes and speech competitions on the Indian freedom movement, held in collaboration with the local administration.

Republic Day celebrations emphasize the constitution-making process, the contributions of B.R. Ambedkar, and the democratic values enshrined in the constitution. These events encourage students to cherish the ideals of the freedom struggle and inculcate values.

Constitution Day is observed on November 26 to honour those involved in the constitution-making process. The Department of Political Science leads this initiative, promoting awareness of fundamental rights and duties among students.

Voter's Day is celebrated annually with the local administration's support to encourage young voters' participation in the democratic process.

Gandhi Jayanti is observed to familiarize students with Mahatma Gandhi's principles of truth and non-violence, along with Swachh Bharat activities. Environmental conservation efforts, such as plantation programs, are conducted on Earth Day and World Environment Day, sometimes accompanied by photography exhibitions.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

For holistic development of students our institution pays special attention in inculcating strong moral and ethical values among the students. Celebration of various events has been made an integral part of learning in the institution. With above mentioned objectives our institution celebrates the following events:

1. 17th JANUARY-SILPI DIVAS: Death Anniversary of Jyoti Prasad Agarwala.

2. 23rd JANUARY-NETAJI BIRTHDAY: PARAKRAM DIWAS.

3. 23rd JANUARY-OMEO KUMAR DAS MEMORIAL LECTURE.

4. 25th JANUARY-NATIONALVOTERS DAY.

5. 26th JANUARY-REPUBLIC DAY: Republicday is to mark the day when the constitution of India came into force.

6. 21st FEBRUARY-MOTHERS TONGUE DAY.

7. 8th March-INTERNATIONAL WOMENS DAY.

8. 22nd APRIL-WORLD EARTH DAY.

9. 5th JUNE - ENVIRONMENT DAY.

10. 21st June - INTERNATIONAL DAY OF YOGA.

11. 15th AUGUST - INDEPENDENCE DAY.

12. TITHI OF SANKARDEVA (AUGUST-SEPTEMBER).

13. 5th SEPTEMBER- TEACHER'S DAY.

14. 2nd OCTOBER-GANDHI JAYANTI.

15. 31st OCTOBER-NATIONAL UNITY DAY.

16. 26th - NOVEMBER CONSTITUTION DAY.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice-I: Respecting Multilingualism

Objective: The practice aims to instill respect for all languages and cultures through a multilingual forum.

Context: Situated in a multi-ethnic region, LOKD College fosters the promotion of diverse languages and cultures, aligning with its mission and vision.

Practice: The institution organizes regular activities through the forum, including publications, workshops, and seminars. Events such as Mother Tongue Day, Silpi Divas and Rabha Divas celebrate the rich cultural diversity of this region. The forum also collaborates with local organizations to promote folk culture.

Evidence of Success: Successfully observed Rabha Divas on June 20, 2023, and International Mother Language Day on February 21, 2024.

Challenges: Time constraints and insufficient funding hinder the effective implementation of seminars and workshops.

Best Practice-II: Fostering Social Responsibility

Objective: The goal is to strengthen the bond between the institution and the community through outreach activities.

Context: College has integrated social responsibility into its mission, emphasizing the importance of engaging with the local community.

Practice: The college conducts various outreach activities such as awareness campaigns, cleanliness drives, blood donation and village adoption, involving faculty, students and the community.

Evidence of Success: Successful initiatives include a river cleaning drive, workshops on child marriage prohibition and solid waste management, and tree plantation activities.

Challenges: Hectic academic schedules and seasonal farming activities hinder participation in these outreach programs.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution throughout its journey has been providing access to higher education aspirants and has grown in terms of infrastructure and enrollment. Currently more than three thousand (3000) students are on its roll. A suitable academic environment has been created in a rural setup with three faculties of science, arts and commerce. Located in a multiethnic domain inhabited by Tea community, Gorkha, Bodo, Bhojpuri and other backward castes, many of the students are from economically very poor background. Getting opportunity of higher education is highly significant as it has created scope for economic up liftmen of many families. Through the vibrant platform of NCC many boys and girls have enhanced their employability and got engaged in defense and paramilitary forces.

Asignificant contribution pertaining to its vision is imparting higher education to first generation learners and number of students from backward communities and minorities has substantially increased over the years. Academic and other support facilities augmented over the years as well as platforms like NCC & NSS provided the students opportunities to excel in sports, cultural activities along with getting employment. LOKD College strives to inculcate the values of respect for other language and culture from its establishment among its students.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. To Submit AQAR to NAAC.
2. To introduce more skill oriented certificate courses.
3. To complete the ongoing process of introducing PG programme in Assamese, English, Political Science and History.
4. To initiate student service centre (SSC) as per UGC guideline to address stress related issues.
5. To augment ICT facilities in the institution.